

INSTRUCTION NO.

LI 45-1500-1

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Logistics
1955

SUBJECT: Shipment of Government-Owned Property

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1. GENERAL

This instruction implements transportation--Shipment of Government-Owned Property, by assigning, within the Office of Logistics, specific responsibilities for the shipment of government-owned property, when such shipment is authorized by law.

25X1A

2. POLICY

The shipment of government-owned property, when authorized by law, will be made in a manner consistent with economy, security and efficiency and will be effected by commercial, military and other Government means as appropriate and required. Barring operational or security reasons to the contrary, transportation media will be selected in the following order, which represents comparative economy of shipment: water, rail, highway and air.

3. DELINEATION OF FUNCTIONS

Responsibility for functions pertaining to shipment of government-owned property is as follows:

CONFIDENTIAL

a. The Chief, Transportation Division will:

(1) Arrange for the transportation of government-owned property for this Agency.

(2) As requested by other offices or divisions, contact the Department of State or the Department of Commerce to arrange for the issuance of export licenses for this Agency. Upon receipt licenses will be furnished to the requesting office.

(3) Prepare, except for signature, applications for export licenses covering shipments for which arrangements are being made by the Transportation Division. Signatures for these requests will be furnished by the initiating office or area division.

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(7) Furnish the interested Deputy Director, for authentication and transmission to field installations, a cable or dispatch containing adequate shipping information on all shipments to overseas areas.

b. The Chief, Supply Division will:

(1) Prepare and make initial distribution of all Agency shipping documents.

(2) Investigate the circumstances surrounding loss, damage or destruction, of government owned property, incident to shipments consigned to the Chief, Supply Division, and prepare necessary Reports of Survey, when required by

FOR THE DIRECTOR OF LOGISTICS

Chief, Administrative Staff

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